



2018 Quinte West Volunteer Excellence Awards NOMINATION FORM

The Mayor and Members of Council of the Corporation of the City of Quinte West wish to acknowledge and thank Quinte West and area residents who have gone that “extra mile” as volunteers in our community. Members of the public are invited to submit nominations for the 2018 Quinte West Volunteer Excellence Awards. All nominations will be processed through a panel of judges and the recipient’s chosen will be notified. Presentation of Awards will take place at City Hall.

****Please type or clearly print and complete in full. Only complete applications will be processed****

INDIVIDUAL BEING NOMINATED:

_____ Title _____ First Name _____ Last Name

_____ Address _____ Email

_____ Telephone (9:00a.m. to 4:00p.m.) _____ Fax

NOMINATION SUBMITTED BY:

_____ Title _____ First Name _____ Last Name

_____ Organization (if applicable)

_____ Address _____ Email

_____ Telephone (9:00a.m. to 4:00p.m.)

_____ Signature of Nominator _____ Date

** In addition to completing this form, please see reverse side of this page for additional information to be included in your submission.

Yes, as the nominator, I plan to attend this event



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In addition to completing the form on the reverse side of this page, please provide a brief description of your nominee's activities and the contribution he/ she has made.

PLEASE NOTE: The selection of award recipients is based solely on information provided on the nomination package. It is important that **all** materials in this nomination be complete.

Please include the following in your submission:

1. Please indicate the category for which the individual is being nominated:

- | | | |
|--|---|---|
| <input type="checkbox"/> Arts/Literature | <input type="checkbox"/> Community Service | <input type="checkbox"/> Education |
| <input type="checkbox"/> Environmental Service | <input type="checkbox"/> Fitness/ Recreation/ Sport | <input type="checkbox"/> Volunteerism |
| <input type="checkbox"/> Humanitarian Activities | <input type="checkbox"/> Preservation of History | <input type="checkbox"/> Other (please specify) |

2. **DESCRIPTION OF ACHIEVEMENT:**

- Describe the achievement, including any background or historical information related to the achievement.
- Describe what made this an outstanding achievement for your nominee, including any extraordinary circumstances or challenges the nominee faced.
- Describe how this achievement has touched the lives of others.
- Indicate how long you have known the nominee.
- Indicate when the achievement was initiated and completed.

Please submit signed nomination form and support material to:

QUINTE WEST EXCELLENCE AWARDS
c/o Special Events Coordinator
P.O. Box 490, 7 Creswell Drive
Trenton, ON K8V 5R6

Any personal information collected on this form will be used solely to determine the qualifications for nominations of the Excellence Awards being sponsored by the City of Quinte West. The information is being collected under the authority of the Municipal Act, RSO 1990 c.M.45 (as amended) and is protected under the Municipal Freedom of Information and Protection of Privacy Act. Questions about the information collected or the details of the Award should be directed to the Special Events Coordinator, at City Hall, 613-392-2841 Ext.4487.

DEADLINE: Completed forms must be received by Tuesday, January 30, 2018.