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A Natural Attraction

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Planning & Development Services

Required Notice and Inspections – On-Site Sewage Systems

All new, repair, replacement or alteration to on-site sewage systems in the City of Quinte West are subject to permits and inspection by City Building Officials. Private sewage systems must meet the provisions of the Ontario Building Code, the Building Code Act, the Building By-law and other applicable laws and standards. Building Division Staff also perform special investigations of illegal and malfunctioning private sewage systems.

The Ontario Building Code, Subsection 1.3.5. requires permit holders to give (2) two business days' notice to the Chief Building Official when your system is ready for mandatory inspections at each critical stage of construction.

It is your responsibility to contact the City of Quinte West Building Division to conduct the following required inspections once your sewage system construction starts. Neglecting these inspections may cause costly delays and time consuming work stoppages.

1. On-site evaluation. Three separate test pits a minimum of 1.5 meters deep to evaluate the leaching bed area.
2. Septic base prior to distribution piping being placed. Scarification of the sub-base.
3. Installation of the distribution piping prior to backfill.
4. Final septic installation once the distribution pipe covers and vegetation is in place.

Prior to occupancy, and the issuance of an occupancy permit, the septic system must be operational and inspected.

To arrange for inspections call (613) 392-2841 and ask for the building inspector in your area, or ask for the building division. Office hours are 8:30-4:30, at other times, for your convenience, you may leave a voice mail message by telephone or an email message sent to building@quintewest.ca.

Have available the address of the property, building permit number, stage of inspection required, date of inspection requested (minimum (2) two business days' notice) and a contact name and number.

