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**A Natural Attraction**

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### **Notice re: Building Permit & Inspection Services**

**This is an update to the original notice dated March 17, 2020.**

The City of Quinte West is taking precautions regarding the developing situation with COVID-19 and taking further steps to protect staff, residents and businesses as it relates to building inspections.

**Effective Monday March 16, 2020 until further notice, City Hall is closed to the public.**

Building Inspectors will continue to provide site inspections. During this time the City is unable to guarantee that normal processing and inspection timelines will be met.

At the building inspectors' individual discretion, they may not be entering occupied areas of buildings under construction including personal dwellings or occupied areas of industrial, commercial, multi - residential and institutional buildings. Inspection staff may ask you to answer brief non-intrusive screening questions related to the COVID-19 health risks, and practice social distancing. These steps are being taken both to protect the residents of those facilities, as well as our staff from unnecessary exposure. Please understand this is for the protection and peace of mind of our staff who will be serving you and other members of the public.

Building inspections are to be booked through the City's inspection booking email [building@quintewest.ca](mailto:building@quintewest.ca) as per normal.

While City Hall is closed to the public, Building Permit applications may be dropped off at City Hall by prior arrangement. Arrangements are to be made through the booking email [building@quintewest.ca](mailto:building@quintewest.ca); you will be provided with a time for drop off and a member of the building staff will meet you.

If you have any questions or concerns you may contact me by phone or email at the above listed contacts.

