



**FRONT STREET FARMERS' MARKET
SEASONAL SPACE
Ward 1 Trenton**

CHECK ONE: NEW APPLICATION _____ RENEWAL _____

NAME: _____
(Please print)

MAILING ADDRESS: _____
POSTAL CODE _____

TELEPHONE:(Home) _____ (Business) _____

EMAIL: _____

**Payment of Prescribed Fee:
(FEES HAVE BEEN WAIVED FOR THE 2011 SEASON)**

Declaration of Applicant:

I, _____ of the
_____ of _____ in the County of _____,
applicant, have knowledge of the statements and information contained herein,
and certify that the said statements and information are correct and true.

1. In consideration for the issuance of a Front Street Farmer's Market seasonal space in Ward 1 Trenton, I hereby agree to comply with the terms of City of Quinte West By-law No 11-54, a copy of which has been provided to me.
2. The following is a description of the items or produce which I intend to sell at The Front Street Farmer's Market.

3. I hereby confirm that approximately ____% of the above-described items have been produced by me or grown on my lands.
4. I hereby consent to the inspection of my growing premises by the Executive of The Front Street Farmers' Market Association or a designate of the City Clerk, to confirm that some of the produce which I offer for sale is grown on my lands.
5. I further agree to provide a copy of the following as a condition to the issuance of a Front Street Market Space:
 - (a) The deed (or lease) of the land on which I grow my merchandise.
 - (b) A recent seed or seedling bill (current or prior year only) related to my produce operation.
6. I intend to actively sell merchandise at The Front Street Farmer's Market during the following months:

April ____	May ____	June ____	July ____
Aug ____	Sept ____	Oct ____	Nov ____

I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath, and by virtue of "The Canada Evidence Act":

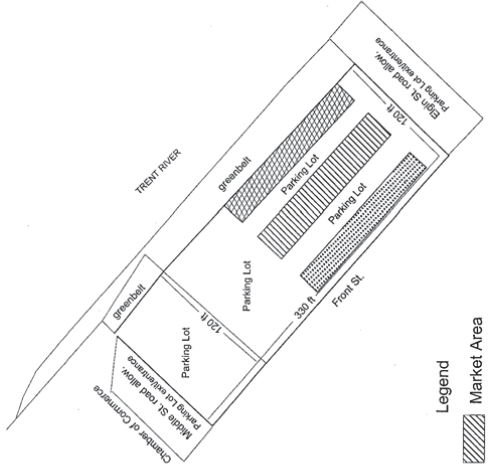
Declared before me at the)
)
 City of Quinte West, in the)
)
 County of Hastings, this)
)
 ____ day of _____, 20__)

 Applicant Signature
(Applicant must sign this form in the presence of the Commission of Oaths).

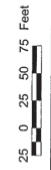
 Commissioner of Oaths

Legal Authority: Municipal Act, R.S.O. 1990, c.M45, S. 210 (72)
 Uses: To process Market Applications
 Contact: Quinte West Deputy City Clerk (613) 392-2841 Ext 4422

Schedule 'A'
By-law No. 06-48



- Legend
- Market Area
 - Market Overflow Area
 - Vendor Parking



Produced by the City of Oshawa West
GIS Division, 2006.
Project: front_street_parking_plan.pdf

CORPORATION OF THE CITY
OF QUINTE WEST

BY-LAW NUMBER 11-54

BEING A BY-LAW TO PROVIDE FOR A FARMERS'
MARKET PLACE IN THE CITY OF QUINTE WEST, WARD
1 (TRENTON)

WHEREAS it is deemed necessary and advisable to accommodate the Front Street Farmers' Market in the City of Quinte West, Ward 1 (Trenton);

AND WHEREAS subsection (c) of Section 391 of the Municipal Act, 2001, as amended provides that despite any Act, a municipality and a local board may pass by-laws imposing fees or charges for the use of its property.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF QUINTE WEST HEREBY ENACTS AS FOLLOWS:

1. **Title**

This By-law shall be entitled "**The Front Street Farmers' Market By-law**".

2. **Location**

The market place for the City of Quinte West, Ward 1 (Trenton) shall consist of that portion of the Front Street Parking Lot shown in heavy outline on Schedule "A" hereto, and shall be hereinafter referred to as "The Front Street Farmers' Market".

3. **Market Days and Hours**

Market days shall be Thursdays and Saturdays of each week from the first Saturday in April to and including the last Saturday in November. Market hours shall be from 7:00 a.m. until 2:00 p.m. on each market day. Any person occupying a market space after 2:00 p.m. on any market day shall be responsible for purchasing and displaying proof of payment of parking fees required.

4. **Market Administration**

- a) A person or persons designated as the Market Clerk shall be appointed by the City to assign reserved spaces, to collect the daily market fees to pay same over to the City Treasurer and to maintain order pursuant to Section 11 and 12(a) of this by-law.
- b) Decisions rendered by the Market Clerk on Market Days shall be final.
- c) The City Clerk shall be the final arbitrator on all matters pertaining to the applicability and interpretation of this By-law

5. **Market Space**

Each market space shall consist of a space measuring no more than three (3) metres in width as determined by the Market Clerk.

6. **Market Fees**

No person shall be permitted to sell, or display for the purpose of sale, any permitted item or items unless and until he/she has paid the prescribed fee as set out in Schedule 'C' of the 2011 Consolidated Fees and Charges By-law 11-39 as from time to time amended.

- d) No person shall sell, or offer for sale, anything at the Front Street Farmers' Market except in accordance with the provisions of this By-law.
- e) Vendors are responsible for the storing and displaying of perishables in accordance with all applicable Provincial, Federal, Municipal legislation and regulations.
- f) Vendors are responsible for obtaining and displaying at the Market, all necessary licences, permits, inspections, and certificates for the sale of their products.

12. **Penalties**

- a) Any person who contravenes the provisions of this by-law, shall, in the first occurrence, be so advised by the Market Clerk. In the event the contravention is not remedied to the satisfaction of the Market Clerk, the offending party shall be summarily removed from The Front Street Farmers' Market, together with their goods, provisions or other articles.
- b) Any person who contravenes the provisions of this by-law on a subsequent occasion shall be deemed to be guilty of an offense, and on conviction, shall be liable to a fine not exceeding \$5,000, as provided for by the provisions of the Provincial Offenses Act (RSO 1990, Chapter P33, as amended).

13. **Severability**

In the event that any provision or requirement of this by-law, the application of which to any Person shall to any extent be held to be invalid or unenforceable, the remainder of this by-law or the application of such provision or requirement to all persons other than those to which it is held to be invalid or unenforceable shall not be affected thereby and each provision and requirement of this by-law shall be separately valid and enforceable to the fullest extent permitted by law.


13. **Repeal**

By-law No. 06-48, 10-78 and 10-106 shall be and are hereby repealed.

14. **Effective Date**

This By-law shall take effect upon final passing hereof.

**READ A FIRST, SECOND AND A THIRD TIME AND
FINALLY PASSED THIS 18th DAY OF APRIL, 2011.**



John R. Williams, Mayor



DonnaLee Craig, City Clerk

SPECIAL EVENTS APPLICATION

EVENT INFORMATION (complete & photocopy for each food vendor, original to be forwarded to Health Unit)

Name of Event: _____
Designated Person in Charge at Event: _____
Organization: _____
Mailing Address: _____ Postal Code: _____
Telephone Number: (day) _____ (night) _____
Fax Number: _____ E-Mail Address: _____
Location of Event: _____
Start Time/Date: _____ End Time/Date: _____
Estimated Daily Attendance: _____ Number of Garbage Receptacles: _____
Washroom Facilities: Number for Men _____ Number for Women _____
Number of Food Vendors: _____

FOOD VENDOR INFORMATION (to be filled out by each vendor and forwarded to Health Unit)

Business Name: _____
Address: _____
Operator's Name: _____
Phone Number: (day) _____ (night) _____

Food Storage and Preparation Area
Hand Washing Facilities (soap, paper towels and clean running water)
Waste Water Disposal:
Number and Type of Refrigeration: _____

Food Preparation
Foods to be Served: _____
Food Prepared On Site: Yes No
Donors of Potential Hazardous Food form completed if applicable:

Vendor's Signature: _____ Date: _____

If you have any questions, please call the Environmental Health Department at (613) 966-5500

Date Received: _____



Special Events & Farmers' Markets Requirements for Food Booths

- Food handlers must have access to a handwashing basin (e.g. as a minimum, a container with a valve that turns on and off, filled with warm, potable water that drains into a pail) conveniently located with soap and towels in dispensers.
- Hands are washed before commencing work, after, using the toilet, smoking, handling garbage or cash, and as often as necessary.
- All water used for food preparation and processing, including water from private wells, **MUST BE POTABLE.**
- Water supply lines must be of food grade quality and are to be disinfected before use. Connectors must meet the plumbing code.
- All wastewater should drain into leak-proof containers/tanks and be disposed of in a sanitary manner (e.g.- into a sanitary sewer not a storm drain or onto the ground).
- Where food preparation is on-site, the food shall be prepared within a roofed area with adequate protection against the entrance of insects, rodents, vermin, dust, wind, rain and fumes. Raised flooring may be required if located on a site with poor ground conditions.
- No un-inspected meat, un-pasteurized milk or un-graded eggs are permitted.
- Raw and ready to eat foods must be kept separate to prevent cross-contamination.
- Hazardous foods (i.e. foods that can support the growth of disease-causing organisms or the production of their toxins) are transported, stored, and maintained at safe temperatures. Cold food must be kept at 4°C (40°F) or below and hot foods at 60°C (140°F) or above. Freezer units must be maintained at -18°C (0°F) or below.
- Accurate indicating thermometers needed to monitor food storage temperatures and food probe thermometers are needed to check internal temperatures.
- All food is covered to protect from contamination. Avoid direct hand contact by using appropriate serving utensils. Provide a sufficient number of clean, back-up utensils (e.g. tongs & ladles).
- A separate serving utensil is required for each and every condiment or food item.
- Counters and food contact surfaces are to be smooth, non-absorbent, clean and in good condition.